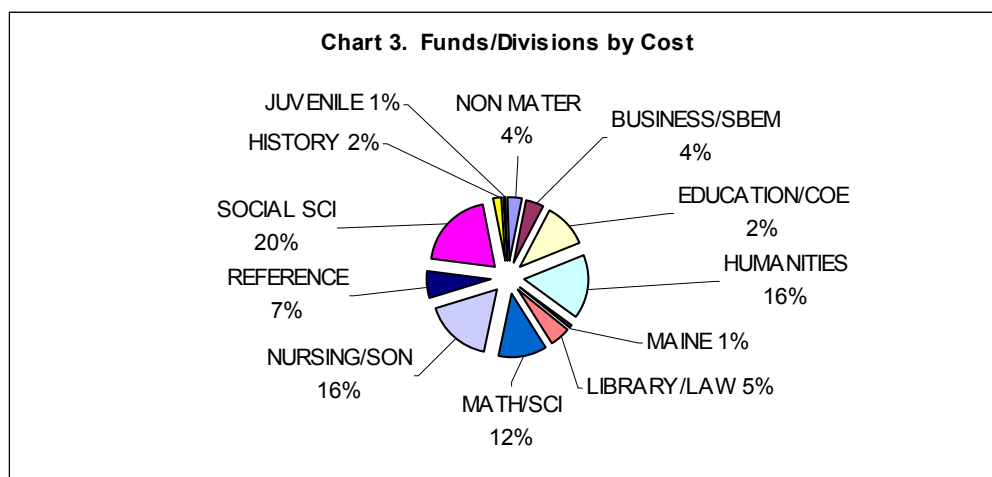


Acquisitions:

In FY2005, 593 items were purchased totaling \$54,872.92. There was a decrease in the number of items purchased and an increase in the total amount spent from last year. In FY2004, 741 items were purchased totaling \$49,804.72. This year, \$5,416.15 included in the acquisitions figures were funds received from gift accounts. Chart 3, below, shows the amount spent for library acquisitions broken down by subject area. The largest concentration of purchases are as follows: 20% in Social Science, 16% in Nursing, 16% in Humanities, and 12% in Math/Science. More expensive requisitions from the Nursing department and the Humanities department for material for courses that were offered are the reasons for the increase in the total amount spent during this past year. Detailed acquisition statistics can be found in Appendix I.



Inez Day Richards - The Inez Day Richards Fund was established in 1998 by Daniel T. Richards. The funds were defined to purchase materials in American music and American poetry in memory of Inez Day Richards from the annual income generated by the fund. In FY2005, the library purchased 83 titles totaling \$3,530.54 from the Inez Day Richards' funds. This amount spent is about the same from last year's purchases of \$3,830.40. A list of the titles purchased in memory of Inez Day Richards can be found in Appendix J.

Mattie A. Pinette - In September 2000, Blake Library received \$19,745.41 from the Estate of Mattie A. Pinette for library acquisitions. The money was used over the years to purchase titles to enhance the library collection. This year, the remaining money from the account bought 7 titles for a total of \$635.25. A list of the titles purchased in memory of Mattie A. Pinette can be found in Appendix K.

President's Fund - This past year, the President's Office purchased 9 titles for the amount of \$1,060.80 in memory of deceased individuals who had links to the UMFK campus. A list of the titles purchased can be found in Appendix L.

Millennium Acquisition was implemented by the University of Maine System a few

years ago as the library's ordering and invoicing program with other functions associated with acquisitions. Updates have been done to the program to make the task of entering data more user friendly and the library acquisition staff feels comfortable using the program. Issues with the program are resolved with the System's office as we experience them.

Purchasing cards, provided to many university personnel, has made purchasing of material easier for the library. The card is being used more often compared to making a requisition for a purchase order. The Business Office still maintains the official record for all transactions, and each department is held accountable to provide proper documentation supporting the purchases.

The new implementation of the 2nd module of People Soft is to occur in July 2005. Several Financial systems that will be implemented are: Accounts Payable, Purchasing, General Ledger, and to a minor degree, Expenses. Each of these implementations will impact, in some way, how we do business in the University of Maine System. For example, many of us have used WebFAST to look up account information. WebFAST will be replaced by a similar but improved tool. The way we will purchase goods and services will change. A campus training plan, which includes hands-on training in Requisitions & Receiving will occur in May 2005.