

## **Special Collections FY2017**

### **General statistics**

- In FY2017, no new manuscript collections were added to special collections.
- 30 non-manuscript items were added to special collections.
- Please refer to [Book 3, Appendix C](#) for Special Collections usage statistics.

### **Collection development**

- Per the collection policy, Special Collections retains only materials that fall into the following categories: University collection; State of Maine collection; Aroostook County collection; and rare materials.

### **Inventory Completed**

- An inventory of Special Collections was completed in FY2017. The initial inventory identified 50 missing items, but after searching for these items, all but two were located by library staff. Additionally, four items were found in Special Collections with no corresponding item records in the library ILS (Sierra). Item records were added to Sierra to correct this.

### **Collection access and discovery**

- CampusGuide (formerly referred to as LibGuide)
  - [Link to the guide](#)
- ArchivesSpace
  - [Link to Blake Library's ArchivesSpace database](#)

### **Goals and continuing processes:**

- Staff have begun initial steps in a digitization project that involves cataloging digitized UMFK legacy videos.
- Staff have also started another digitization project, which involves scanning University newspapers (ranging from 1943-2009) with the end goal of providing online access to these materials.
- Staff are also continuing to index the Saint John Valley Times.