

Appendix A

FINANCE
FY2018

| SALARIES/WAGES | Code | Base Budget | Current Budget | Actual Expended & Encumbered |
|-----------------------------|-------|--------------|----------------|------------------------------|
| Salaries | 51100 | \$83,043.00 | \$83,043.00 | \$83,039.76 |
| Hourly Addtl Comp | 52009 | \$0.00 | \$0.00 | \$0.00 |
| Hourly Overtime | 52011 | \$0.00 | \$0.00 | \$45.87 |
| Employee Benefits | 54800 | \$77,243.00 | \$77,243.00 | \$77,237.49 |
| Employee Ben Dist - Temp Er | 54810 | \$0.00 | \$0.00 | \$3.49 |
| Wages | 52200 | \$62,695.00 | \$62,695.00 | \$62,691.36 |
| Student-Other | 53300 | \$0.00 | \$0.00 | \$77.00 |
| Totals | | \$222,981.00 | \$222,981.00 | \$223,094.97 |

| EQUIPMENT | Code | Base Budget | Current Budget | Actual Expended & Encumbered |
|------------------------------|-------|-------------|----------------|------------------------------|
| Equip New +5000 | 62000 | \$3,200.00 | \$3,200.00 | \$399.00 |
| Computer Equip < \$5000 | 62004 | \$0.00 | \$0.00 | \$0.00 |
| Furnishings < \$5000 | 62006 | \$0.00 | \$0.00 | \$8,195.51 |
| Furnishings Replace < \$5000 | 62206 | \$0.00 | \$0.00 | \$305.00 |
| Computer Software | 62016 | \$0.00 | \$0.00 | \$0.00 |
| Totals | | \$3,200.00 | \$3,200.00 | \$8,899.51 |

| ACQUISITIONS - 62508 | Class | Base Budget | Current Budget | Actual Expended & Encumbered |
|-----------------------|---------|-------------|----------------|------------------------------|
| Lib. Acq. - New | (62008) | \$0.00 | \$0.00 | \$0.00 |
| Books | | | | \$64.43 |
| Books | 1 | \$5,000.00 | \$5,000.00 | \$1,405.75 |
| Periodicals | 2 | \$40,000.00 | \$40,000.00 | \$36,720.20 |
| Library Fines | 4 | \$0.00 | \$0.00 | \$0.00 |
| Films/Tapes | 5 | \$4,000.00 | \$4,000.00 | \$3,313.80 * |
| Standing Orders | 6 | \$0.00 | \$0.00 | \$0.00 |
| Electronic Media | 9 | \$10,000.00 | \$10,000.00 | \$8,291.70 |
| Access Tools (new) | 10 | \$6,000.00 | \$6,000.00 | \$2,717.26 |
| Total Expended | | \$65,000.00 | \$65,000.00 | \$52,513.14 |

EXPENSE (w/o salaries) \$72,950.00 \$72,950.00 \$65,389.34

TOTAL EXPENSE \$295,931.00 \$295,931.00 \$288,484.31

| OTHER | Code | Base Budget | Actual Expended & Encumbered |
|--------------------------------|----------|-------------|------------------------------|
| Membership Dues | 60305 | \$200.00 | \$150.00 |
| Professional Services | 60100 | \$0.00 | \$0.00 |
| Food Services | 60117 | \$0.00 | \$0.00 |
| Supplies & Materials | 61000 | \$1,500.00 | \$2,100.55 |
| Postage & Delivery | 60400 | \$800.00 | \$182.37 |
| Federal/Priority Mail | 60402 | \$0.00 | \$7.23 |
| In-State Travel--Partici Costs | 60202 | \$0.00 | \$0.00 |
| In-state Travel | 61400 | \$1,000.00 | \$1,019.84 |
| In-state Mileage | 61401 | \$0.00 | \$0.00 |
| In-State Motor Pool Charge | 61402 | \$300.00 | \$0.00 |
| Meals In-state | 61405 | \$0.00 | \$0.00 |
| Lodging In-state | 61404 | \$500.00 | \$344.95 |
| Out of State Travel | 61500 | \$0.00 | \$0.00 |
| Out-State Lodging | 61504 | \$0.00 | \$0.00 |
| Travel Out-State Meals | 61505 | \$0.00 | \$0.00 |
| Conference & Registration Fees | 60302 | \$0.00 | \$60.00 |
| Maint Equipment | 64700 | \$0.00 | \$0.00 |
| Printing and Copying Svcs | 60600 | \$450.00 | \$111.75 |
| Rentals/Leases-Microfilm | 60800 | \$0.00 | \$0.00 |
| Rentals/Leases-Photocopier | 60800-01 | \$0.00 | \$0.00 |

Totals \$4,750.00 \$3,976.69

| REVENUE ACCOUNTS | Code | Base Budget | Y-T-D Actual |
|-----------------------------|----------|-------------|--------------|
| Services Revenue - Students | 45305-04 | \$0.00 | \$384.46 |
| Services Revenue - Students | 45305-05 | \$0.00 | \$22.91 |
| Copier Revenue | 45327 | \$0.00 | \$1,122.05 |
| Library Fines | 45720 | \$0.00 | \$39.90 |
| Library Fines -Student | 45725 | \$0.00 | \$0.00 |
| Miscellaneous Deposits | 46532 | \$0.00 | \$0.00 |
| Transfers From E&G | 8000 | \$0.00 | \$0.00 |
| Total Revenue | | \$0.00 | \$1,569.32 |

TOTAL REVENUE \$1,569.32

Indicates actual expense is higher than current budget

*Acquisitions classes was supposed to be changed this year. See below for new structure.

Budget: Annual Comparison

Acquisitions Base Budget

| Type | Class | FY2014 | FY2015 | FY2016 | FY2017 | FY2018 |
|--------------------|-------|-------------|-------------|-------------|-------------|-------------|
| Lib. Acq. - New | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Books | 1 | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| Periodicals | 2 | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$40,000.00 |
| Microfilm | 3 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Library Fines | 4 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Films/Tapes | 5 | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 |
| Standing Orders | 6 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$0.00 |
| Access Tools (new) | | | | | | \$6,000.00 |
| Electronic Media | 9 | \$8,000.00 | \$8,000.00 | \$8,000.00 | \$8,000.00 | \$10,000.00 |
| | | \$53,000.00 | \$53,000.00 | \$53,000.00 | \$53,000.00 | \$65,000.00 |

Acquisitions Actual Expended and Encumbered

| Type | Class | FY2014 | FY2015 | FY2016 | FY2017 | FY2018 |
|------------------|-------|-------------|-------------|-------------|-------------|-------------|
| Lib. Acq. - New | | \$0.00 | \$0.00 | \$3,035.00 | \$0.00 | \$0.00 |
| (part of to 01) | * | | | | | \$64.43 |
| Books | 1 | \$5,748.56 | \$6,057.88 | \$3,191.57 | \$2,071.06 | \$1,405.75 |
| Periodicals | 2 | \$32,886.71 | \$34,986.89 | \$35,910.75 | \$31,868.19 | \$36,720.20 |
| Microfilm | 3 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Library Fines | 4 | -\$128.38 | \$125.93 | \$15.00 | \$17.00 | 0 |
| Films/Tapes | 5 | \$1,801.36 | \$609.97 | \$729.50 | \$3,586.22 | \$3,313.80 |
| Standing Orders | 6 | \$577.10 | \$301.42 | \$785.43 | \$0.00 | \$0.00 |
| Electronic Media | 9 | \$9,914.00 | \$6,365.79 | \$10,171.80 | \$6,748.58 | \$8,291.70 |
| Electronic Media | 10 | | | | \$4,384.82 | \$2,717.26 |
| | | \$50,799.35 | \$48,447.88 | \$53,839.05 | \$48,675.87 | \$52,513.14 |

Total Expenses:

| | | | | | |
|----------------|--------------|--------------|--------------|--------------|--------------|
| Current Budget | \$282,884.00 | \$290,027.00 | \$303,438.00 | \$342,240.00 | \$295,931.00 |
| Actual E&G | \$277,841.57 | \$297,088.02 | \$288,224.07 | \$274,544.15 | \$288,484.31 |

Total Expenses (without salaries):

| | | | | | |
|----------------|-------------|-------------|-------------|-------------|-------------|
| Current Budget | \$54,800.00 | \$56,450.00 | \$56,450.00 | \$56,450.00 | \$65,000.00 |
| Actual E&G | \$53,574.33 | \$56,130.91 | \$53,728.86 | \$57,554.23 | \$52,513.14 |

* Should have been in 01 - Books

UMFK LIBRARY BUDGET

1984-2016

ACTUAL EXPENDITURES

Base Budget Allocations

| Year | Library E&G | UMFK E&G | Library % of UMFK E&G |
|-----------|----------------|------------------|-----------------------------|
| FY 1984 | \$116,686.00 | \$1,824,619.00 | 6.4% |
| FY 1985 | \$104,468.00 | \$2,016,310.00 | 5.2% |
| FY 1986 | \$111,085.00 | \$2,153,120.00 | 5.2% |
| FY 1987 | \$97,202.00 | \$2,303,924.00 | 4.2% |
| FY 1988 | \$486,389.16 | \$2,571,846.00 | 18.9% |
| FY 1989 | \$125,855.00 | \$2,838,926.00 | 4.4% |
| FY 1990 | \$151,732.00 | \$3,028,617.00 | 5.0% |
| FY 1991 | \$132,879.00 | \$3,144,582.00 | 4.2% |
| FY 1992 | \$148,727.00 | \$3,093,619.00 | 4.8% |
| FY 1993 | \$181,068.00 | \$3,188,916.00 | 5.7% |
| FY 1994 | \$177,322.26 | \$3,365,472.00 | 5.3% |
| FY 1995 | \$204,988.01 | \$3,532,616.00 | 5.8% |
| FY 1996 | \$218,983.72 | \$3,674,443.00 | 6.0% |
| FY 1997 | \$203,003.62 | \$4,520,080.00 | 4.5% |
| FY 1998 | \$206,913.00 | \$4,665,284.00 | 4.4% |
| FY 1999 | \$217,877.00 | \$4,959,241.00 | 4.4% |
| FY 2000 | \$223,251.62 | \$5,222,076.00 | 4.3% |
| FY 2001 | \$198,586.00 | \$6,132,323.00 | 3.2% |
| FY 2002 | \$181,624.00 | \$6,708,246.00 | 2.7% |
| FY 2003 | \$187,855.00 | \$7,085,174.00 | 2.7% |
| FY 2004** | \$245,098.00 | \$7,522,892.00 | 3.3% |
| FY 2005** | \$264,348.00 | \$8,412,944.00 | 3.1% |
| FY 2006** | \$267,247.00 | \$8,816,550.00 | 3.0% |
| FY 2007** | \$310,118.70 | \$9,841,467.00 | 3.2% |
| FY 2008** | \$312,425.00 | \$ 10,652,424.00 | 2.9% |
| FY2009** | \$332,458.00 | \$ 11,303,985.00 | 2.9% |
| FY2010** | \$289,000.00 | \$ 11,692,978.00 | 2.5% |
| FY2011** | \$293,955.00 | \$ 11,613,352.00 | 2.5% |
| FY2012** | \$291,872.00 | \$ 11,782,316.00 | 2.5% |
| FY2013** | \$283,265.00 | \$ 12,239,410.00 | 2.3% |
| FY2014** | \$290,027.00 | \$ 12,470,600.00 | 2.3% |
| FY2015** | \$288,224.07 | \$12,425,061.00 | 2.3% |
| FY2016** | \$274,544.15 | \$13,832,883.00 | 2.0% |
| FY2017** | \$ 274,544.15 | \$ 14,218,562.00 | 1.9% |
| FY2018** | \$ 288,484.31 | \$ 13,503,364.00 | 2.1% |