

## TABLE OF CONTENTS

- 1-Grant application form
- 2-Current IRS determination letter clarifying 501(c)(3) and 509(a) status
- 3-Current list of Directors/Trustees and Officers of applicant
- 4-Official mission statement and organization's primary purpose
- 5-Project budget
- 6-Additional Funding (*Not Applicable*)
- 7-Project summary
- 8-Responses to questions on page three of the guidelines
- 9 & 10-Audited financial statements & Balance Sheet (in 2017 Annual Financial Report)
- 11-Operating budget for the current fiscal year
- 12-Photos for building campaigns or renovations (*Not Applicable*)

# 1-Application

## DAVIS FAMILY FOUNDATION EDUCATION

### Grant Application Form

Organization Name	University of Maine System Inc		
Mailing Address	16 Central St.		
City, State and Zip	Bangor, ME 04404-5106		
Telephone Number	207-834-7527	IRS Tax ID Number	01-6000769
Email Address	lesliek@maine.edu	Website Address	www.maine.edu
Contact Person	Leslie Kelly	Title	Director of Blake Library/UMFK

Title or Name of Project "Engaging with the ACRL Framework: A Catalyst for Exploring Our Teaching Practices"

Financial Assistance Requested by this Application \$6,500 Total Project Budget \$9,120

In the space below, briefly describe your project. (2-3 sentences)

A one-day workshop offered through the Association of College & Research Libraries (ACRL) and hosted by the University of Maine System (UMS) Libraries for reference librarians and other Interested parties from the state of Maine and New England. The workshop provides instruction in an improved method of delivering the concept of information literacy to undergraduate students.

Geographic Area Served Primarily Maine; some New England Number of People Served Maximum 100 participants

What is your deadline for a response to this request? September-October 2018

The applicant hereby gives assurance that:

1. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
2. Funds received under this application will be used only for the specific project shown, and a completion report will be submitted to the Foundation.
3. The filing of this request has been authorized by the Board of Directors of the applicant.
4. The requesting organization is currently recognized by the IRS as a tax-exempt, **501(c)(3)** and does not have an IRS 509 (a)(3) **or private** foundation status.
5. In the case of a grant award, the applicant agrees to indemnify, defend and hold harmless the Davis Family Foundation and its agents and employees from any liability, loss, cost, injury, damage or other expense that may be incurred by the applicant or claimed by any third person against it as a result of funding the applicant's project or any action or non-action taken in connection with the applicant's project.

I attest that information contained in this application and in any attachments made as part of this application are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Authorized Representative of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title of Authorized Representative of the Board

30 Forest Falls Drive, Suite 5 - Yarmouth, Maine 04096  
Tel: (207) 846-9132 - www.davisfoundations.org

# 5-Project Budget

**Davis Educational Foundation Application  
University of Maine System  
2018-2019**

**Project Budget - Estimated**

Line item	# per	Cost per	Total cost	Est. cost
<b>Expenses:</b>				
<i><b>Two Presenters, Two Days/Nights</b></i>				
ACRL Framework License Fee (actual cost)			\$4,500.00	
ACRL Suggested Estimated Presenter expenses			\$2,000.00	
Estimated Expenses Breakdown				(2 people x 2 days)
Food Per Diem		\$50.00		\$200.00
Hotel		\$125.00		\$500.00
Travel		\$700.00		\$1,400.00
<b>Subtotal ACRL</b>			<b>\$6,500.00</b>	<b>\$2,100.00</b>
<b>Following based on maximum of 100 possible participants</b>				
Venue/parking			No Charge	
Food/beverage:				
Breakfast		\$7.30	\$730.00	
Lunch		\$13.00	\$1,300.00	
Subtotal Food/Beverage			\$2,030.00	
Other:				
Name badges 250 pack			\$15.00	
Printed handouts est. (per person)	15	\$0.05	\$75.00	(est)
A/V equipment			No Charge	
Marketing			\$500.00	
Subtotal Other			\$590.00	
<b>Subtotal Food/Bev/Other</b>			<b>\$2,620.00</b>	*
<b>Total ALL</b>			<b>\$9,120.00</b>	
<b>Income:</b>				
Registrations fee (estimated fees expected to cover cost of food)		\$20.00	\$2,000.00	
Rest assumed by UMS Libraries			\$620.00	
<b>Total income:</b>			<b>\$2,620.00</b>	*

\*Income covers Food/Bev/Other

## 7-Project Summary

The University of Maine System (UMS) libraries along with the Maine Library Association (MLA) plan to provide a one day workshop for reference librarians and other interested parties from the state of Maine and New England. The workshop is offered by the Association of College & Research Libraries (ACRL) and is called "Engaging with the ACRL Framework: A Catalyst for Exploring Our Teaching Practices." The workshop provides instruction in an improved method of delivering the concept of information literacy to undergraduate students. The workshop will enable librarians to redesign assignments, classes, and curricula to connect information literacy to student success, involve students in research, and provide another opportunity for assessment of learning.

The workshop will provide instruction to librarians on the ACRL Framework that replaced the Information Literacy standards that were in place since 2001. The presenters will provide librarians with an understanding of the complex set of information literacy concepts developed by ACRL, specifically: authority is constructed and contextual; information creation as a process; information has value; research as inquiry; scholarship as conversation; and searching as strategic exploration. Librarians' understanding of and teaching the concepts will provide students and others the ability to gain a deeper knowledge in not only the how, why, and where of research, but also the fundamental necessity of what information literacy as a whole can do for them as lifelong learners.

The ACRL Framework Workshop will be organized by the University of Maine System Library Directors and the Maine Library Association. The MLA will handle the logistics of the workshop because their organizational structure and staff are skilled in planning and managing events and conferences. The University of Maine System Library Directors will provide a central location with an appropriate teaching facility with the equipment necessary for the workshop presenters. This location is currently expected to be at the University of Southern Maine in Portland. Lunches and other amenities will also be provided. The Directors will provide travel expenses for the staffs and will also fund their attendance at a nominal amount to cover food costs.

## 8-Responses to questions on page three of the guidelines

1. How does the project “promote systemic change in education” or “provide innovative programs to improve education”?

The workshop promotes a systemic change in education by enabling the participants to employ a newer, broader, and more complex set of information literacy concepts developed by ACRL into their classes. The integration of these broader complex concepts provides students with a better ability to become critical thinkers and elevates their comprehension of information literacy as an integral part of their education. This change will be evident throughout the curriculum where the librarians have a roll in course creation or participation. It is also expected that faculty will employ these concepts as they are introduced to them by their library liaisons. Both of these methods will have the effect of changing the curriculum to enhance the understanding and importance of information literacy.

2. (a) What are the desired, specific outcomes of the project (e.g. graduation rates, college admissions rates, reading readiness, or what group are you trying to address)? b) How will you monitor progress of the project and what criteria will be used for measuring effectiveness?
  - a. The incorporation of the ACRL Framework concepts into the courses and information literacy sessions provided by the librarians is the specific outcome of the workshop.
  - b. 1) Librarians will be asked to report on their integration of the concepts into the courses they teach and the information literacy sessions they give. These reports will be part of a “Final Report of the Implementation of the ACRL Framework.” 2) Selected classes and courses will be given pre-test and post-tests to judge their understanding of information literacy. Library staffs will work with their liaisons for review of the students’ comprehension of the information literacy concepts. 3) In addition, immediately after the workshop the attendees will be asked to provide feedback which will help the institutions plan for future workshops.
3. N/A
4. N/A
5. N/A
6. N/A