

Special Collections FY2018

General statistics

- In FY2018, no new manuscript collections were added to special collections.
 - 3 separate donations of materials were received by Technical Services staff, however staff have not had time to inventory and process these materials.
- 27 non-manuscript items were added to special collections.
- In FY2018, 1 manuscript collection (Univ. Coll. 8.2) was accessed 3 times, and a total of 29 folders from this collection were accessed.
- Please refer to [Book 3, Appendix C](#) for Special Collections usage statistics.

Collection development

- Per the collection policy, Special Collections retains only materials that fall into the following categories: University collection; State of Maine collection; Aroostook County collection; and rare materials.

Collection access and discovery

- CampusGuide (formerly referred to as LibGuide)
 - [Link to the guide](#)
- ArchivesSpace
 - [Link to Blake Library's ArchivesSpace database](#)

Goals and continuing processes:

- Resume work on a digitization project that involves cataloging digitized UMFK legacy videos.
- Inventory and start processing donations made to special collections.
- Staff have made good progress on the University newspapers project, which involves scanning University newspapers (ranging from 1943-2009) with the end goal of providing online access to these materials. Scanning is approximately 95% completed. Quality checks and re-scanning of pages here and there are left to complete.
- Staff continue to index the Saint John Valley Times.