

## Reserves Breakdown FY2019

### Items Selected by Instructor

semester	# of instructors	# of unique instructors	# of courses	# of items
summer 18	0		0	0
fall 18	14		17	28
spring 19	14		18	22
summer 19	0		0	0
<b>total</b>	<b>28</b>	<b>20</b>	<b>35</b>	<b>50</b>

### Items Selected by Staff from Collection

semseter	# of courses	# of items
fall 2018	15	32
spring 2019	15	28
<b>total</b>	<b>30</b>	<b>60</b>

### Total Reserves

total # of courses	total # of items
<b>65</b>	<b>110</b>

### Five Year Reserves Summary

year	unique # of instructors	# of courses	# of items
FY2015	25	40	190
FY2016	24	35	213
FY2017	19	36	214
In fall 2017, library staff began putting textbooks available in the stacks on reserve by course number. This included computer information, forestry, and nursing course books. All subjects were added in the fall 2018 semester.			
FY2018	18	48	100
FY2019	20	65	110

**SCANNING AND DOCUMENT PLACEMENT SERVICES FY2019**

Term	unique Instructors	newly scanned documents	Re-activated documents	total instructors assisted document placement	total instructors unassisted document placement
summer 2018	none				
fall 2018	2	5	0	0	2
spring 2019	2	8	0	0	2
8 wk Mar	none				
summer 2019	none				

**SERVICES SUMMARY:**

Provided e-reserve services to 2 unique instructors; 0 received course document placement assistance; 2 placed documents on their own. Scanned 13 new course documents and reactivated 0

**Scanning Comparison Across Three Years**

Term	unique Instructors	newly scanned documents	Re-activated documents	total instructors assisted document placement	total instructors unassisted document placement
FY2017	5	27	0	3	2
FY2018	2	10	4	2	0
FY2019	2	13	0	0	2

