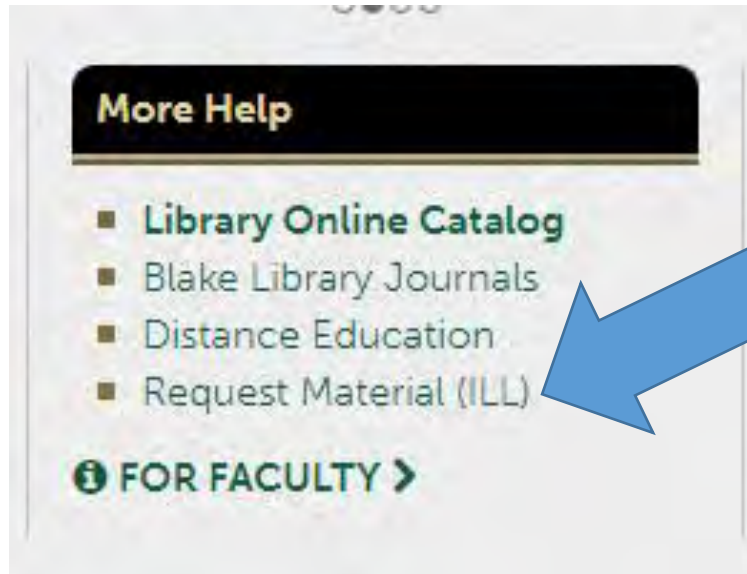


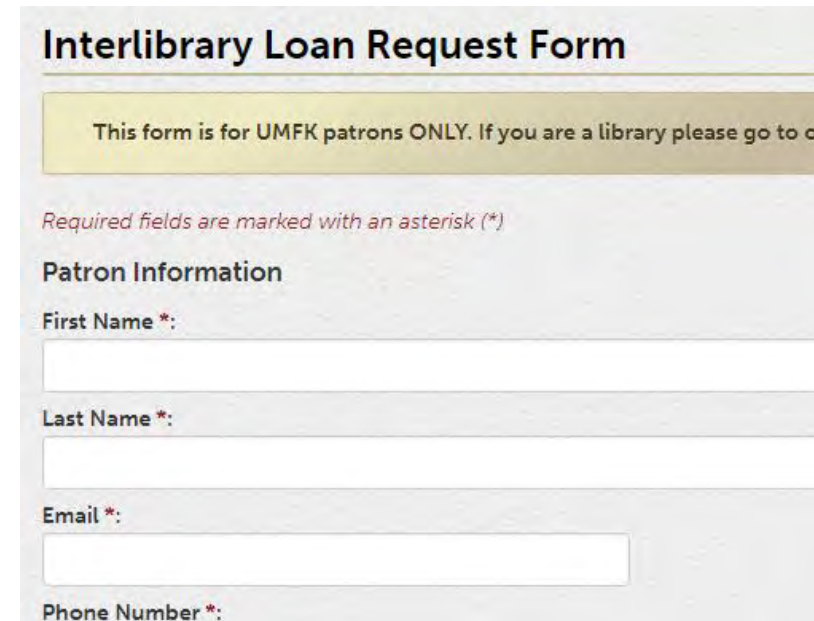
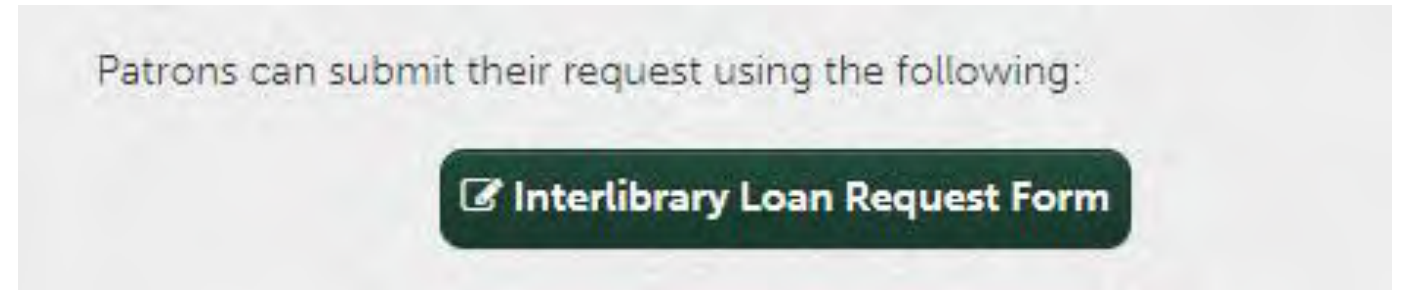
Welcome to a brief tutorial on getting materials from other locations.

Sometimes an article you want is not available in full text online. When this happens, you can submit an interlibrary loan (ILL) form to the library.

You can get there from the "Request Articles (ILL)" link or from within OneSearch when you find an article there.



Either way, once you are on the Interlibrary Loan site, you click on the "Interlibrary Loan Request Form" link.



A screenshot of the 'Interlibrary Loan Request Form'. The form has a title 'Interlibrary Loan Request Form' at the top. Below the title, there is a yellow box with the text 'This form is for UMFK patrons ONLY. If you are a library please go to our library website'. Below this, there is a note 'Required fields are marked with an asterisk (*)'. The form is divided into sections: 'Patron Information' with fields for 'First Name *', 'Last Name *', 'Email *', and 'Phone Number *'. Each field has a corresponding input box.

Once you fill out your personal information, you select book or article and then fill out the form and submit.

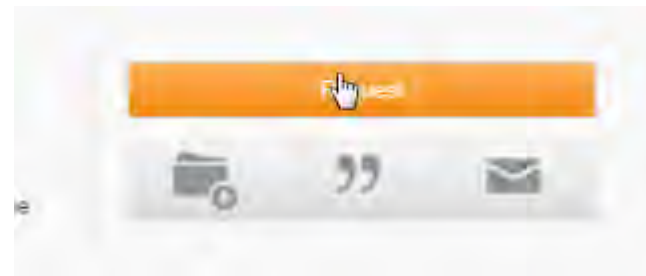
You will also notice there is a place to choose a price option. Know that in most cases we will be able to get the item you want for free. However, there are some libraries that do charge a fee.

Select one of the following options: *

Not willing to pay \$10 to \$15 \$25 or less Any price

Please call the library or drop by to check if your article(s) has arrived.

In OneSearch, you may be directed to our Interlibrary loan site where you fill in your information, or you may be asked to fill in your information from the OneSearch site especially if the item is not available.



If this later is the case, make sure to let us know if you are willing to pay or not.

[Edit Citation](#)
[Report a problem](#)
[Request Interlibrary Loan](#)

the right to get it:

Please fill in all required fields below including your full name and contact information.

Name

Email

Phone

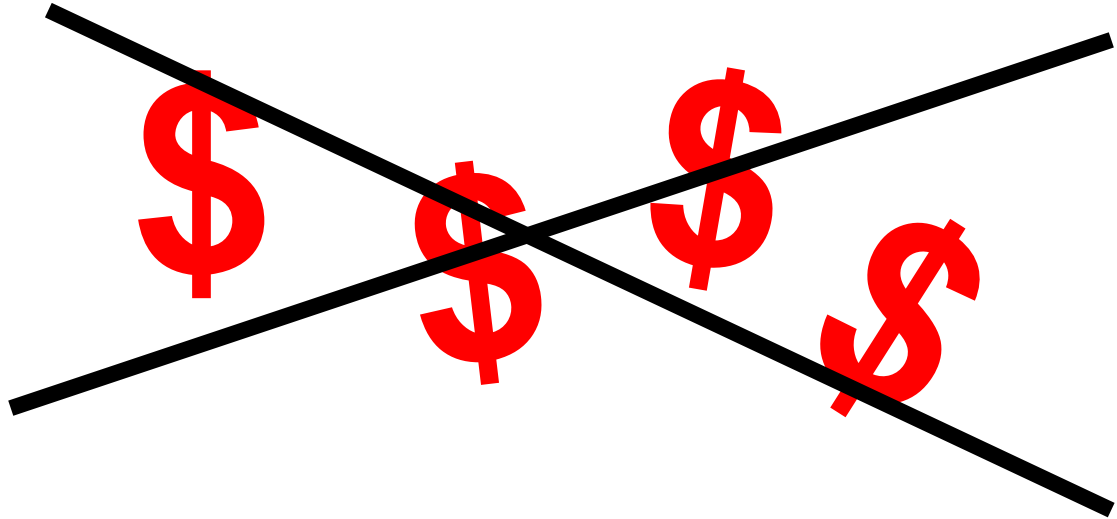
Message

If you are just starting out in college, you should not need to pay for articles.

Lots of FULL TEXT online

There should be plenty of resources available to you from our collection or through other Maine libraries.

Please be sure to check with library staff for help before making a cost commitment.



If you ever have questions, contact library staff for help.